



## General Practitioner

<b>Supervisor</b>	<b>Senior Medical Officer</b>
<b>Classification Level</b>	<b>Dependent on qualifications and experience</b>
<b>Location</b>	<b>Travel to KWHB communities as required</b>
<b>Position Type</b>	<b>Contract</b>
<b>Position in the Organisation</b>	<b>Refer to KWHB Organisational Chart</b>

## Summary of Organisation

Katherine West Health Board (KWHB) provides primary health care and health-related programs to Aboriginal communities over a 162,000 km<sup>2</sup> region in the remote Katherine West region. We are an Aboriginal community-controlled organisation with the key objective of improving health and wellbeing outcomes for all people in our region. KWHB recognises that health and wellbeing is holistic, and we are committed to providing evidence-based programs that support all aspects of health – including spiritual, cultural, emotional, and family wellbeing.

Our staff are our strength, and we are committed to providing a safe and supportive working environment where people are encouraged to collaborate, learn, and grow. A job at Katherine West is much more than a job, it is a life-changing experience. Working in the remote west region of the Northern Territory will challenge your perceptions, broaden your understanding, and shape your future.

We are committed to the recruitment and retention of Aboriginal and Torres Strait Islander staff. Our service delivery is enriched by staff who have an understanding and cultural connection to country and people. Our work is further empowered by the recruitment of Katherine West community members into our organisation. We are committed to developing pathways for community members to work with us as managers, leaders, health professionals, outreach workers and within support roles.

## Summary of Position

The General Practitioner (GP) provides medical care, including chronic disease management and acute care, at a remote health centre in a KWHB community i.e., Timber Creek, Yarralin, Lajamanu and Kalkarinji. The GP is part of the Primary Health Care team and practices in a manner that is responsive to local health needs. The GP works between the hours of 0800 – 1630 with a one-hour break, and there is no requirement for on-call, after hours or weekend work.

## Primary Responsibilities

### Clinical

1. Collaborate with other primary care providers to support and provide primary and emergency medical care to a level appropriate to a GP in a remote health team, including case management of chronic illness.



2. Provide care consistent with KWHB endorsed clinical practice guidelines, in particular the CARPA Standard Treatment Guidelines and the Women's Business Manual, to promote their consistent use by all staff and to provide explicit documentation when varying treatment from these guidelines.
3. Actively support and encourage the role of Remote Area Nurses and Aboriginal Health Practitioners as primary care providers.
4. Participate as part of a team with a wide range of other health care professionals including liaison with visiting specialist services.
5. Maintain high quality clinical records using the computerised clinical information system provided. All consultations by the GP are to be entered on the health centre computer system and this system is to be used as the primary medical record and the primary tool for managing health information including recalls.
6. Participate in and support health screening, surveillance, and other public health activities as endorsed by KWHB.
7. Work with the primary care team to optimise Medicare billing.

#### **Health Centre Management**

8. Collaborate with the local health centre team and other KWHB General Practitioners, to provide advice on clinical issues and in the development and implementation of health programs and services appropriate for local needs and the KWHB.
9. Assist staff in the provision and development of education/training activities in KWHB community health centres including local supervision of medical students, junior doctors, and GP Registrars.
10. Collaborate with KWHB administration to undertake and support research in the team, particularly to enhance service provision.
11. Participate with administration, health centre staff, and other KWHB personnel in the collection, collation, and reporting of health service and health status data.
12. Promote, facilitate, and maintain professional standards within the team, including Audit and Quality Improvement and Practice Accreditation programs and participation in KWHB clinical meetings and education activities.
13. Contribute to developing best practice procedures through Primary Health Care Governance groups.

#### **Health Committee Interaction**

14. Participate in and provide advice in local community-based health committees when required e.g., a local disaster committee.



## **Mandatory qualifications, professional registration, and other requirements**

- Eligible for AHPRA general or specialist registration as a medical practitioner.
- ACRRM or RACGP fellowship or recognised international equivalent.
- Advanced Life Support or REST.
- An understanding of Aboriginal cultural values, and commitment to the advancement and self-determination of Aboriginal communities.
- Current NT Working with Children Clearance (Ochre Card), or ability to obtain.
- Current Criminal History Check, or ability to obtain.
- Current COVID-19 immunisation certificate (3 doses required).
- A current NT Driver's Licence, or ability to obtain.
- Basic computer skills and proficiency in the Microsoft Office suite.
- Ability to travel to remote areas for periods of time by road and light aircraft when required.
- Ability to live and work in remote areas as required.

## **Selection Criteria**

### **Essential:**

1. At least four years post-graduate experience with a minimum of three years in general practice, inclusive of GP training.
2. Broad based experience in primary care appropriate to working independently in a rural/remote location.
3. Well-developed self-care and stress management skills appropriate to living and working in an isolated area.
4. A demonstrated respect for Aboriginal culture and willingness to listen, learn and participate in cross cultural awareness activities as directed by KWHB.
5. Demonstrated ability to work well in interprofessional teams, including an ability to share tasks and knowledge and delegate to other practitioners.
6. Demonstrated willingness to practice only in a manner consistent with clinical and administrative guidelines endorsed by KWHB.





# KATHERINE WEST HEALTH BOARD

Aboriginal Corporation

## Position Description

Unit 10, 38 First Street, Katherine NT 0851 . PO Box 147, Katherine NT 0851  
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ABN 23 351 866 925 | ICN 3068

7. High standard of written and oral communication including the ability to communicate clearly in plain English, to both clients and other clinicians.
8. Ability to learn and use digitalised clinical information systems to a high level of proficiency.
9. Understanding of, and capacity to participate in a continuous quality improvement approach to health service delivery.
10. Demonstrated respect for the confidentiality and privacy of medical information, of both individuals and their communities, and respect for the confidentiality and ownership by KWHB of information gained in the course of employment.

### Desirable:

1. Experience in Aboriginal community health or other relevant cross-cultural environments.

### Child Safe Organisation

Katherine West Health Board is a Child Safe Organisation, committed to child safety and wellbeing in accordance with the National Principles for Child Safe Organisations. KWHB is striving to ensure a supportive working environment which places child safety and wellbeing at the forefront of our service delivery. We are committed to embedding child safety practices throughout our organisation and undertaking continuous improvement to prioritise the safety of all children who come into contact with our organisation, staff and services.

### Note

All KWHB employees are expected to be familiar with, acknowledge and comply with relevant policy and procedures with particular emphasis on workplace safety, cultural safety and equal employment opportunity which are significant elements of KWHB's core values.

### Approved By

Sinon Cooney

Chief Executive Officer

Date: 01-Feb-2024